



# Contra Costa County Office of Education

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Karen Sakata, Superintendent of Schools

October 31, 2017

Debra Mason, President  
Mt. Diablo USD Board of Trustees  
Mt. Diablo Unified School District  
1936 Carlotta Drive  
Concord, CA 94519

Dear Board President Mason and Board of Trustees:

I would like to thank the Mt. Diablo Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2017-2018. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and the governing board for inclusion at a regularly scheduled November Board Meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visits of the following schools:

- Bel Air Elementary School, August 25, 2017
- Cambridge Elementary School, August 24, 2017
- El Dorado Middle School, August 28, 2017
- Fair Oaks Elementary School, August 24, 2017
- Meadow Homes Elementary School, August 29, 2017
- Mt. Diablo High School, August 30, 2017
- Oak Grove Middle School, September 1, 2017
- Rio Vista Elementary School, August 28, 2017
- Riverview Middle School, August 23, 2017
- Shore Acres Elementary School, August 28, 2017
- Sun Terrace Elementary School, August 25, 2017
- Westwood Elementary School, August 25, 2017
- Wren Avenue Elementary School, August 25, 2017
- Ygnacio Valley Elementary School, August 29, 2017
- Ygnacio Valley High School, August 29, 2017

I have attached further documentation for your review; however, the following are some highlights from the report:

***Instructional Materials:***

There were sufficient district-adopted, standards-aligned textbooks or instructional materials visible and/or documented in all classrooms visited.

***School Facilities:***

There are no facility conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff.” Attached, as indicated, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

***School Accountability Report Card (SARC):***

The schools’ SARCs indicated that there were no instructional material insufficiencies or outstanding facility needs.

***Teacher Misassignments and Teacher Vacancies:***

Based on last year’s report to the California Commission on Teacher Credentialing, all misassignments were cleared in the 2016-2017 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

***Uniform Complaints:***

One facilities complaint was reported to the CCCOE during the period ending June 30<sup>th</sup>. The complaint was reported resolved.

I very much appreciate the support of the Mt. Diablo Unified School District’s Board of Trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,

Karen Sakata  
County Superintendent of School

Enclosures:  
Annual Reports

cc: Contra Costa County Board of Education  
Nellie Meyer, Ed.D., Superintendent Mount Diablo Unified School District  
Contra Costa County Board of Supervisors

